



**This form must be submitted by all new members who intend to practise law in Manitoba and have not held active practising status in another Canadian common law jurisdiction.**

**SECTION A – BUSINESS & PERSONAL INFORMATION**

**Full Name**

First:	Middle:	Last:
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**Contact Information – Work**

Employer/Firm:		
Mailing Address:		
City/Town:	Prov:	Postal Code:
Telephone:	Direct Line:	Fax:
Email:		

**Contact Information – Personal**

*If your home address or contact information has changed since you submitted your **Application and Petition for Call**, please provide that information below.*

Mailing Address:		
City/Town:	Prov:	Postal Code:
Telephone:	Cell:	
Email:		

**SECTION B – PRACTICE DETAILS**

Anticipated date to begin practice:

(MM/DD/YYYY)

**Practising Arrangement(s)**

- |                                                       |                                                                         |                                           |
|-------------------------------------------------------|-------------------------------------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Sole owner with associate(s) | <input type="checkbox"/> Sole practitioner (in transition/seeking work) | <input type="checkbox"/> Legal Aid        |
| <input type="checkbox"/> Partner                      | <input type="checkbox"/> Sole practitioner (active practice)            | <input type="checkbox"/> Government       |
| <input type="checkbox"/> Associate                    | <input type="checkbox"/> Sole practitioner sharing space & expenses     | <input type="checkbox"/> In-house counsel |
| <input type="checkbox"/> Academic                     | <input type="checkbox"/> Other:                                         | <input type="text"/>                      |

**If You Are Creating a New Firm You Must Also Submit a [Law Firm Registration Form](#).**

## SECTION B – PRACTICE DETAILS CONTINUED

### Trust Account Information

In your new practice/employment, will you:

- ☐ use your firm's trust account?
- ☐ apply to the Law Society for approval to open your own trust account, as required by Rule 5-42(1)?
- ☐ not handle trust money, use or operate a trust account?

Please provide details of your intended professional endeavours, including area of law.

Since the date of your Application for Call and Admission, have you received a Call to the Bar in any other Canadian jurisdictions?

☐

Yes

☐

No

**If Yes**, I have arranged for a certificate of standing to be sent directly to the Law Society of Manitoba.

☐

Yes

☐

No

## SECTION C: PROFESSIONAL LIABILITY INSURANCE

Some members may be eligible for an exemption from professional liability insurance. For clarification on who is eligible for an exemption, see [19\(3\) of the Legal Professional Act](#).

Are you claiming an exemption from professional liability insurance?

☐

Yes

☐

No

**If claiming an exemption, submit a completed**  
[Insurance Exemption Application form](#) with this application.

## SECTION D: COMMENCE ACTIVE PRACTICE MORE THAN 90 DAYS AFTER CALL

**If you are commencing active practice within 90 days of your call, please skip ahead to Section E.**

Please list all professional and occupational endeavours, including area of law, since you were called to the bar in **Manitoba**. Include details such as name of employer, position, duties, institution and further education. If you wish, you may attach a resume containing this information.

**If you answer "Yes" to any of the questions in this section you must provide full particulars on a separate sheet.**

Have you, since the date of your call to the bar in Manitoba:

- |                                                                                                                                                                      |                              |                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|
| (a) been convicted of professional misconduct, conduct unbecoming or incompetence?                                                                                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (b) accepted a formal caution?                                                                                                                                       | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (c) been limited by the Law Society in your ability to practise law (such as inability to sign trust cheques or practise under supervision of another practitioner)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (d) granted a pardon by a panel of the Discipline Committee?                                                                                                         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Do you owe any money to the Law Society of Manitoba?

☐ Yes ☐ No

If so, how much? \$

Since being called to the bar in Manitoba have you been:

- |                                                                  |                              |                             |
|------------------------------------------------------------------|------------------------------|-----------------------------|
| (a) found guilty of a criminal offence?                          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (b) found liable in any proceeding based on fraud or dishonesty? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (c) a judgment debtor?                                           | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| (d) refused membership in another Canadian Law Society?          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Have you ever made a proposal or voluntary assignment in bankruptcy or been petitioned into bankruptcy?

☐ Yes ☐ No

➤ Have you been discharged?

☐ Yes ☐ No

**If No, explain the circumstances on a separate sheet.**

Are there any events, circumstances or conditions, other than those mentioned above, that might be considered an impediment to your commencing active practice or might require further inquiry by The Law Society of Manitoba?

☐ Yes ☐ No

## SECTION E: FEE PAYMENTS

There is no fee to commence active practice immediately after your call or within 90 days of your call.

If you are commencing active practice **more than 90 days after your Call**, please pay the application fee of \$52.50 (\$50.00 + \$2.50 GST) when you submit this form.

For information on fees and available payment methods visit the Law Society website [Fees page](#).

**Practicing & insurance fees, if applicable, will be determined after this application has been approved.**

☐ I am aware that my practicing fees must be paid prior to commencing practice.:

Please provide an invoice to: my employer me directly

At the following email address

Please add the following to my invoice

*Note: These fees will require renewal on April 1st each year.*

Fast Track Photo ID

**\$26.25** (\$25 + \$1.25 GST)

Courthouse locker

**\$105** (\$100 + \$5 GST)

☐ I have not made arrangements as to where I will practise but I will submit my practicing and insurance fees on or before my anticipated start date to maintain *Practicing* status as a sole practitioner – Barrister & Solicitor.

## SECTION F: PRIVACY INFORMATION

On occasion, the Law Society may provide basic contact information about practising members (name, business address, email address, fax and phone numbers) to professional legal associations, organizations and institutions without charge, in order to enhance communications with the profession and to facilitate the maintenance of mailing lists. Contact information will be provided only when the requested information will be used for a purpose that will assist in fulfilling the mandate of the Law Society and will be secured in a manner that is satisfactory to the Law Society.

Members of the public are able to access basic contact information about practising members by accessing the "Lawyer Lookup" function on our website or by contacting us.

If you have any questions or concerns regarding the Privacy Information, please contact Rennie Stonyk, Deputy Chief Executive Officer at [rstonyk@lawsociety.mb.ca](mailto:rstonyk@lawsociety.mb.ca)

☐ I do **NOT** want the Law Society to provide my contact information to any professional legal association, organization or institution.

## SECTION G: CONSENT TO RELEASE OF INFORMATION

I  consent to the disclosure of all information in the possession of The Law Society to be reviewed in considering my application to commence active practice. I understand and agree that the information which may be disclosed may include full particulars about any insurance claims against me, and my audit, complaints, competence and discipline histories, including information concerning any pending complaints or charges against me.

## SECTION H: CERTIFICATION

I certify that all of the information provided in this application is true and accurate.

Signature

Date

Rev. 25.1

## HOW TO SUBMIT YOUR FORM

**For questions about this form or to submit your application, email [membership@lawsociety.mb.ca](mailto:membership@lawsociety.mb.ca)**